



4225 NE ST. JAMES ROAD
VANCOUVER, WA. 98663
360.695.6786 | 800.889.6786 | 360.695.9048 (FAX)

American Equities, Inc. Contract Purchase Checklist (1st Lien Position)

Copy of Contract, Note & Deed of Trust or Note and Mortgage

Buyer's name, address, phone number and social security number(s)

Seller's name, address and phone number

AEI Quote Sheet

Property Address and Property Tax Number *(to help expedite the process, please include a County Tax profile)*

Closing Escrow Settlement Statement

Pay record information *(last two years if available)*

Name, address, telephone and account number of collection account or escrow, if applicable

Signed copy of the Seller's authorization(s) to obtain information for account verification

If seller collected, please provide any pay record information such as ledgers, bank statements, cancelled checks *(if available)*

Payoff information on underlying lien(s) including name, address, telephone and account no. of Loan to be paid off *(if collected by private party, provide lienholder's name, address and telephone number)*

A description of the property *(i.e. real estate listing agreement)*; in order to help expedite the transaction, a completed applicable Property Profile Form should accompany your package

Fire insurance coverage *(company name, address, phone no., and if available, policy no.)*

Copy of mobile home title, if applicable

Please indicate where original documents are being held.

A copy of your agency or option a agreement and the broker worksheet

Copy of the Original Title

If available, Consumer's Financial Statement

For commercial property, if available, furnish a net operating statement *(income/expense statement)*